



MINISTRY OF EDUCATION AND RESEARCH
National University of Science and Technology
POLITEHNICA Bucharest

REGULATIONS
concerning the equivalence of periods of studies carried out abroad



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Art. 1.

The present regulation is based on the following legislation:

- Law on Higher Education no. 199/2023 with subsequent amendments and additions;
- The Lisbon Convention regarding the recognition of qualifications accomplished in higher education in the states of the European region, signed in Lisbon on April 11, 1997, ratified by Romania through Law 172/1998;
- Order of the Ministry of Education and Research No. 6121/2016 regarding the approval of the Methodology for the recognition of bachelor's, master's or postgraduate study documents issued by accredited higher education institutions abroad;
- Order of the Ministry of Education and Research No. 3473/2017 regarding the approval of the Methodology for admission to studies and tuition of foreign citizens starting with the school/university year 2017-2018;
- Order of the Minister of Education, Research, Youth and Sports no. 3677/2012 regarding the equivalence and recognition of study documents obtained abroad that do not correspond to the 3 cycles of Bologna-type university studies implemented in Romania;
- Order of the Minister of Education, Research, Youth and Sports no. 3223/2012 for the approval of the Methodology for the recognition of study periods carried out abroad; Order of the Minister of Education and Research no. 3617/2005 regarding the generalized application of the European System of Transferable Credits;
- Ministry of Education's Order No. 5140/2019 for the approval of the Methodology regarding the academic mobility of students

II. RECOGNITION OF STUDY PERIODS WITHIN REGULATED MOBILITIES

Art. 2.

(1) Periods of studies carried out abroad on the basis of agreements concluded between accredited higher education institutions from Romania and accredited higher education institutions from abroad or of international programs, with the exception of periods of study or placement carried out as part of ERASMUS mobilities (Erasmus+, KA1 etc.), are recognized by the universities in accordance with the provisions of the respective mobility agreements or programs.

(2) Inter-institutional agreements regarding mobility programs are made on the basis of university autonomy, respecting the provisions of the legislation in force and internal regulations/methodologies.

Art. 3.

(1) For the enrollment in the National University of Science and Technology POLITEHNICA Bucharest (POLITEHNICA Bucharest) of students who are subject to the agreements mentioned in Art. 2, paragraph (1), citizens of states that are not members of the EU, or that are not part of the European Economic Area and the Swiss Confederation, will handle a file to contain:

a) the documents provided by the *Methodology for admission to studies and tuition of foreign citizens from non-EU states, which are not part of the European Economic Area and the Swiss Confederation* (<https://upb.ro/regulamente-si-rapoarte/#1690451517189-68980d38-0362>);

b) the grades record related to the previous university years, obtained through official means from the university of origin of the students.



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(2) These documents will be submitted by the students to the International Relations Department, in order to start the enrollment process.

(3) The file drawn up this way is sent by the Directorate of International Relations to the Ministry of Education in order to obtain the letter of acceptance to study.

Art. 4.

(1) For the registration at POLITEHNICA Bucharest of students who are subject to the agreements mentioned in Art. 2, paragraph (1), citizens of the EU member states, or who are part of the European Economic Area and the Swiss Confederation, a file will be drawn up containing:

1. the registration application (typed form) which is available on the website of the International Relations Directorate; In the application, the applicant must state: the faculty, the specialization, the subjects for which recognition is requested, the year of studies for which enrollment is requested and the electronic correspondence address in order to communicate with the applicant during the procedure. The applicant assumes the correctness of the e-mail address and the declared postal address;

2. personal identification documents: passport / identity card; birth certificate; proof of name change (if applicable); marriage certificate if the name written on the education documents does not coincide with the one on the identity document; copy, if the study document is issued in Romanian, English, French, German, Spanish or Italian; authorized copy and translation in Romanian for documents issued in other languages;

3. Baccalaureate diploma/Certificate of high school studies: copy, if the study document is issued in Romanian, English, French, German, Spanish or Italian; authorized copy and translation in Romanian for documents issued in other languages;

4. the school record for at least the last two years of high school studies, showing the subjects studied and the qualifications obtained: copy, if the study document is issued in Romanian, English, French, German, Spanish or Italian; authorized copy and translation in Romanian for documents issued in other languages;

5. the certificate of higher education (bachelor's degree and/or master's degree), obtained through official means from the university of origin of the students: copy, if the study document is issued in Romanian, English, French, German, Spanish or Italian; authorized copy and translation in Romanian for documents issued in other languages;

6. the diploma supplement / Transcript or any other study document that shows the school status for the completed years of study, containing the subjects, grades, number of credits/number of points and number of course hours for each subject, issued by the higher education institution from which the applicant comes: copy, if the study document is issued in Romanian, English, French, German, Spanish or Italian; authorized copy and translation in Romanian for documents issued in other languages;

7. the language competence certificate for the language of teaching and examination

(2) The list of states for which apostillation or overlegalization is requested can be found on the CNRED website with all subsequent changes and additions (<https://cnred.edu.ro/lista-stator-pentru-care-se-solicita-apostilarea-or-overlegalization/>).

Art. 5.

(1) These documents will be submitted by students to the Department of International Relations.

(2) The drawn up file is sent by the Directorate of International Relations to the Ministry of



Education in order to obtain the letter of acceptance to study.

Art. 6

(1) Enrollment and tuition management for students who are subject to the agreements referred to in Art. 2, paragraph (1) is carried out by the faculty where the study program is organized including enrolled respective students.

III. RECOGNITION OF STUDY PERIODS WITHIN UNREGULATED MOBILITIES

Art. 7.

(1) The procedure provided for in this regulation is applied through the Resource, Information and Documentation Center (CRID).

(2) CRID is established at the level of the National University of Science and Technology POLITEHNICA Bucharest.

(3) CRID is formed by the Vice-Rector in charge of the internationalization activity of POLITEHNICA Bucharest, the Head of the International Relations Department, the Chief Secretary of the university and 3 teaching staff appointed for a period of 5 years by the Board of Directors of POLITEHNICA Bucharest.

(4) CRID management is ensured by the Vice-Rector in charge of the internationalization activity of POLITEHNICA Bucharest.

(5) The administrative management of CRID is ensured at the level of the International Relations Directorate.

Art. 8.

(1) CRID has the following attributions:

a) manages the activity of recognition of periods of studies previously completed in a higher education institution abroad.

b) establishes the additional documents that may be requested compared to those provided for in Art. 14 and Art. 15 of this Regulation.

c) receives the files for the recognition of the study periods and forwards them for evaluation to the specialized committees established at the level of the faculties or at the level of the doctoral school, as the case may be.

d) sends to the Ministry of Education the recognition files of study periods and study documents obtained abroad, which correspond to the 3 cycles of Bologna-type university studies implemented in Romania, in order to obtain letters of acceptance to studies.

(2) If the study documents obtained abroad do not correspond to the 3 cycles of Bologna-type university studies implemented in Romania, CRID will recognize, in order to continue university studies in Romania:

a) bachelor's degrees that do not correspond to the minimum number of credits/years of study approved by Government decision for study programs and accredited/authorized specializations in Romania;

b) master's degrees whose duration, cumulated with the duration of the bachelor's degree cycle, does not attest to at least 300 transferable study credits (ECTS) /Art. 2 OMECTS no.



3677/2012).

Art. 9.

- (1) In order to recognize a period of studies carried out as part of an unregulated mobility, CRID requests the establishment of a specialist committee and a de-contestation committee at the level of the faculty/doctoral school that manages the study program covered by that mobility.
- (2) The members of the Specialized Committee and the Appeals Committee are proposed by the Executive Office of the faculty/Doctoral School Council.
- (3) The proposal regarding the composition of the committees is approved by the Vice-Rector in charge of the internationalization activity, and the appointment to the committees is made by Decision of the Board of Directors of POLITEHNICA Bucharest.
- (4) The members of the specialized committees cannot be part of the appeal committees.
- (5) Decisions in the CRID, in the specialized committees and in the appeal committees are taken by majority of votes.

Art. 10.

- (1) The duties of the specialized committees are:
 - a) to evaluate of recognition files from the point of view of educational documents: diplomas, certificates, school records, certificates;
 - b) to establish full recognition / recognition with difference exams / rejection of the request for recognition and the period of taking the difference exams, if applicable;
 - c) to recommend, after the evaluation, the enrollment the applicant in the corresponding academic year or not to recognize the studies completed previously;
 - d) to communicate the evaluation result to CRID.

Art. 11.

- (1) A doctoral school can recognize, according to the law in force, its own regulations for the organization and conduct of university doctoral studies and the Code of University Doctoral Studies, the completion of previous doctoral internships and/or scientific research internships, carried out in the country or abroad, in prestigious universities or research centers, as well as the recognition of some courses completed within the research master's university study programs.

Art. 12.

- (1) The Romanian citizen applicant, who has studied abroad, submits the file to the International Relations Directorate, by September 1 at the latest, in the case of applying for enrollment at the beginning of the academic year, and respectively by February 1, in the case of the application enrollment in the second semester.
- (2) The foreign citizen applicant, who wishes to continue his studies at POLITEHNICA Bucharest, submits the file to the International Relations Department by September 1 at the latest, in the case of applying for enrollment at the beginning of the academic year, and respectively by February 1, in the case of applying enrollment in the second semester.
- (3) These data can be modified annually with the approval of the Board of Directors of POLITEHNICA Bucharest.
- (4) For the analysis of files regarding requests for recognition of studies carried out in the country or abroad, POLITEHNICA Bucharest will charge a file processing fee, established by the



University Senate.

Art. 13.

(1) In the case of bachelor's and master's programs, a file meets the minimum eligibility conditions if the applicant completed at least one semester of one year of studies at another accredited higher education institution and was not expelled for reasons attributable to the student.

Art. 14.

(1) The study period recognition file must contain the following documents:

1. the registration application (hard copy) which is available on the website of the International Relations Directorate; In the application, the applicant must state: the faculty, the specialization, the subjects for which recognition is requested, the year of studies for which enrollment is requested and the electronic correspondence address in order to communicate with the applicant during the procedure. The applicant assumes the correctness of the e-mail address and the declared postal address;
2. the documents provided by the Methodology for admission to studies and enrolling of foreign citizens from non-EU states, which are not part of the European Economic Area and of the Swiss Confederation, as the case may be;
3. the legalized copy of the baccalaureate diploma and the certificate issued by the specialized department within the Ministry of Education for the recognition of the diploma of access to higher education obtained abroad;
4. the legalized copy of the bachelor's or master's degree (as the case may be) and the certificate issued by the specialized department within the Ministry of Education recognizing the diploma for access to master's studies or doctoral studies obtained abroad;
5. the document, apostilled or superlegalized, as the case may be, certifying the academic records for the completed years of study, containing the subjects, grades, number of credits/number of points and number of course hours for each subject, issued by the higher education institution of where the applicant comes from, and the legalized translation into Romanian;
6. the curriculum programs for the subjects studied in the higher education institution from which the applicant comes, as the case may be, and the legalized translation into Romanian;
7. the certificate of language competence for the language of teaching and examination;
8. the legalized/certified copy of the birth certificate and the identity card or passport and, as the case may be, the legalized translation into Romanian;
9. the legalized/certified copy of the marriage certificate, if the name written on the education documents does not coincide with the one on the identity document, and, as the case may be, the legalized translation;
10. declaration on personal responsibility that the studies carried out previously were not interrupted as a result of the expulsion due to the violation of the provisions of the code of ethics and deontology of the university of origin;
11. receipt of the recognition file processing fee as determined by the University Senate.
Bank details can be found on the university's international website.

(2) Diplomas from the Republic of Moldova do not require any form of authentication. If the doctoral diplomas from the Republic of Moldova cannot be found at <https://ctice.md/verif>, the



applicant must submit a copy of a certificate of authenticity issued by the competent authorities;
(3) The Hague Apostille is required for diplomas from countries that are parties to the Hague Convention with authentication issued by the competent authorities of the issuing countries.

- a) The Hague Apostille is required for diplomas from Italy, Greece, Spain, Portugal and Cyprus;
 - b) Diplomas issued in countries that are not parties to the Hague Apostille Convention will be authenticated or accompanied by an authentication certificate issued by the competent authorities of the issuing countries: Legalization/Authentication is carried out by the Ministry of Foreign Affairs of the issuing country, the Embassy /The Consular Office of Romania from the issuing country and the Ministry of Foreign Affairs of Romania or by the Ministry of Foreign Affairs of the issuing country, the Embassy/Consular Office of the issuing country in Romania and the Ministry of Foreign Affairs of Romania;
 - c) for countries where Romania does not have a diplomatic mission or countries that do not have diplomatic missions in Romania, the study documents will be legalized by the Ministry of Education and the Ministry of Foreign Affairs of the issuing country;
- (4) Exception from Legalization/Authentication is allowed in accordance with the law of an international treaty to which Romania is a party or on the basis of reciprocity.
(5) The list of states for which apostillation or superlegalization is requested can be found on the CNRED website with all subsequent changes and additions (<https://cnred.edu.ro/lista-stator-pentru-care-se-solicita-apostilarea-> or over-legalization).

Art. 15.

- (1) The following operations will be performed within the CRID:
- a) Check if the file contains all the documents specified in Art. 14;
 - b) The applicant is notified electronically, urgently, of the documents that have not been submitted, if the file is incomplete. The file is completed within a maximum of 7 working days from the date of this request. Failure to complete within the deadline automatically results in the rejection of the file;
 - c) The establishment of specialized and appeals committees is requested, according to Art. 9, paragraph 1 of this regulation.

Art. 16.

- (1) The deadline for resolving the recognition file is 10 working days from the date of submission of the complete file, (including the documents requested for completion) in accordance with the study admission methodology adopted at the university level.
(2) This term can be extended in cases where it is necessary to verify the authenticity of school documents and the status of the issuing university. The applicant will be informed in writing about the reasons for non-resolution within the legal term.

Art. 17.

- (1) For the evaluation of the CRID file, the following steps are taken:
- a) Check the status of the higher education institution that issued the school documents and study documents subject to recognition, as well as the level of the study program followed by the applicant within the respective higher education institution. If the issuing higher education institution is not recognized/accredited in the country of origin, the study documents submitted by the applicant are not recognized;
 - b) Sends to the Ministry of Education, in electronic format, for verification, the school



documents submitted in the file, in case there are doubts about the authenticity and legality of their issuance;

c) Send the file to the specialized evaluation committee.

Art. 18.

(1) Within 10 working days from the submission of the files by CRID, the specialized committee compares the content of the academic course abroad and the content of the study program of POLITEHNICA Bucharest for which the applicant opted, following the following elements:

- a) The number of transferable and accumulative study credits (ECTS) or the points obtained during the studies carried out at the higher education institution from which the applicant comes;
- b) The results obtained during the previous schooling, highlighted through different evaluation/grading systems. For this purpose, the averages obtained will be converted using the conversion grid, provided in Annex 1, which is an integral part of this regulations;
- c) The academic curriculum completed within the institution of higher education from which the applicant comes;
- d) The results of the examinations and scientific papers submitted in the framework of the doctoral studies carried out abroad;
- e) List of articles and works published in the framework of doctoral studies carried out abroad.

Art. 19.

(1) The specialized committee, following the evaluation, pronounces, as the case may be, one of the following solutions:

- a) *Automatic recognition*, if there are no substantial differences regarding the elements mentioned above and the applicant can be recognized with the minimum number of credits required for enrollment in the current academic year, provided for in the POLITEHNICA Bucharest regulation;
- b) *The support of compensatory measures*, namely the difference exams, in case substantial differences are found, which must be passed in order to enroll the applicant in the corresponding study year;
- c) *Non-recognition of studies* carried out in the country or abroad due to substantial differences.

(2) The substantial differences that justify the support of compensatory measures, or as the case may be, the non-recognition of the studies, consist of:

- a) Insufficient number of credits/transferable credits (ECTS) required for enrollment in the corresponding study year that the applicant would have followed at the higher education institution of origin;
- b) The insufficient number of specialized subjects studied by the applicant within the institution of higher education from which he comes, compared to the number of those in the curriculum of POLITEHNICA Bucharest;
- c) Failure to pass the necessary exams, as the case may be, for the continuation of doctoral studies;
- d) Insufficient number of scientific essays or scientific results, articles, works published



within the doctoral studies conducted abroad.

(3) The specialized committee submits the evaluation result to CRID in order to issue the final decision. The result of the evaluation of the specialized committee is recorded in a minutes (Annex 2 to these Regulations), which must state:

- a) Subjects completed at the higher education institution of origin and recognized;
- b) The exams that will be held at POLITEHNICA Bucharest as compensatory measures;
- c) Enrollment proposal in the corresponding academic year.

Art. 20

(1) In the case of countries that practice other semester crediting standards, it is recommended to use an equivalence coefficient, leading to the European system, namely 30 ECTS for one semester.

(2) Studies older than 5 years from the date of their graduation don't apply for being equaled.

(3) Only the subjects in which the applicant passed the exams in the educational institution where he completed his studies will be considered.

(4) The transfer of credits can only be carried out within the same cycle of university studies. Credits obtained in other programs can be integrated into the current program either through the acceptance procedures (if the differences in content are noticeable but tolerable), or through the recognition procedures (the differences in content are noticeable, but the purposes are identical), or through equivalence (the content is identical).

(5) Only studies completed in higher education institutions accredited and recognized by the competent authorities of the states in which they operate can be equaled.

Art. 21.

(1) CRID communicates the final decision to the applicant by e-mail. In the case of the decision to take the difference exams, the applicant must sign a written declaration regarding the taking of the difference exams within two working days from the date of communication, by e-mail.

(2) If the applicant declares the agreement to take the distinction exams, CRID communicates the decision and the conditions for the recognition of the studies to the faculty in order the student to enroll in the corresponding academic year.

(3) If the applicants do not declare their agreement within the established term, they are considered to have renounced the recognition of the study periods and, based on a declaration, may withdraw the recognition file.

(4) The model for the agreement regarding the holding of the difference exams is published on the web page of the Directorate of International Relations.

Art. 22.

(1) Appeals to recognition decisions can be submitted to CRID within a maximum of 3 working days from the date of confirmation of receipt of the recognition decision.

(2) The vice-rector in charge of the internationalization activity convenes within 2 working days the appeals committee appointed according to the provisions of Art. 9.

(3) The appeal shall be resolved within 3 working days from the date of convening the appeals committee. The decision of the appeals committee is final at the university level and is communicated by CRID in order to inform the faculty and the applicant. If the appeal is accepted, the procedure provided for in Art. 16 is resumed.

Art. 23.



(1) The periods of studies carried out prior to external mobility, within study programs in Romania that are not accredited or not authorized to operate provisionally, are recognized, after taking the selection exams, in compliance with the legal norms in force.

Art. 24.

(1) The supplement to the bachelor's degree and to the master's degree is completed, following the recognition of the period of studies carried out abroad, in the 5th section "Additional information", with the following: the equivalent years of study, the foreign higher education institution, the mention regarding the passed distinction exams or the selection ones, as the case may be, as well as the document issued by the Ministry of Education for the approval of the continuation of studies.

Art. 25.

(1) After the recognition decision, CRID submits the file to the Ministry of Education for issuing the letter of acceptance to studies, the duration of the process being a maximum of 30 working days from the date of registration of the complete file.

(2) The letter of acceptance or the certificate of recognition of the studies is sent to POLITEHNICA Bucharest and within 3 days of its receipt, the beneficiary is informed.

(3) If the Ministry of Education finds that the file does not include all the documents provided, they notify POLITEHNICA Bucharest, and the resolution period provided for in Art. 12, paragraph (1), will start to run again from the date on which the incomplete file is relayed.

IV. RECOGNITION OF STUDIES OR TRAINEES PERIODS CARRIED OUT WITHIN ERASMUS MOBILITIES

Art. 26.

(1) The recognition of study periods or trainees accomplished within ERASMUS+ mobilities is carried out in compliance with the Regulation of ERASMUS+ mobilities approved at the level of the POLITEHNICA Bucharest's Senate.

(2) Within each faculty, Academic Recognition Committees and Appeals Committees will be set up for each field of study, which will have as their object of activity the recognition of periods of study or trainees accomplished within the framework of ERASMUS+ mobilities.

(3) The members of the Academic Recognition Committees and the Appeals Committees are proposed by the Dean and approved for each field of study by the Faculty Council, at the beginning of each academic year. The appointment of committee members is made by the Dean's Decision.

(4) The Academic Recognition Committees, appointed at the faculty level, are made up of 3 (three) experienced teaching staff who teach in the respective field of study.

(5) The appeals committees are made up of 3 (three) teaching staff who teach in the respective field of study, but who cannot be members of the Academic Recognition Committees at the same time.

(6) Decisions in the Academic Recognition Committees, as well as in the appeals Committees, are taken by majority vote.

(7) The responsibility of recording grades rests with the dean/vice-dean in charge of international relations, ERASMUS+, referred to as ERASMUS+ responsible at the faculty level. This person records and signs the results obtained by the ERASMUS+ student following the recognition of the study/placement period.

Art. 27.



- (1) Before carrying out the internship, the Academic Recognition Committee has the task of analyzing the educational course (disciplines) mentioned in the study/professional training Agreement. Following the analysis, the committee approves or not the Study/Professional Training Agreement, a document that will be signed by the ERASMUS+ coordinator at faculty level.
- (2) The approval of the study/professional training agreement will be based on the skills acquired by the student and not on the name of the subjects. It will be taken into account that the skills acquired during the internship are consistent with the skills related to the study program that the student follows at the home faculty.
- (3) Any change in the study/professional training Agreement carried out during the internship must be approved in advance by the Academic Recognition Committee based on the procedures described in paragraph (1) and (2) of this article.

Art. 28.

- (1) At the end of the mobility period abroad, the host institution must provide the ERASMUS+ and POLITEHNICA Bucharest mobility beneficiary with a certificate confirming the completion of the mobility and an extract from the transcript (Transcript of Records) or an evaluation (Transcript of Work) which attests to the results obtained.
- (2) Within 30 days of returning to the country, the student submits the following documents to the secretariat of the faculty of origin:
 - a) the original of the Transcript of Records/Transcript of Work document;
 - b) copy of the certificate issued by the host institution confirming the completion of the mobility;
 - c) copy of the study/professional training agreement (including changes along the way).

Art. 29.

Following the analysis of the documents mentioned in Art. 28, paragraph (2), the Academic Recognition Committee ensures:

- (1) Full and automatic recognition of the ERASMUS+ study or trainees period, of the total number of transferable credits (ECTS) accumulated by the student during the internship by the management of the faculty where the student is enrolled. The entire mobility period carried out in another university replaces, through recognition, the same in-person length period and the same workload (measured by ECTS credits) that the student would carry out in the institution where he/she is enrolled.
- (2) Recognition of certified credits in transcripts as having been obtained by the student at the visited institution/institutions.
- (3) Equivalence for ERASMUS+ study or trainees periods, following the recognition referred to in point (1) of the qualifications/grades obtained in the subjects completed during the internship, is carried out through clear, transparent conversion rules, based on a correspondence between the grading systems of the two countries (Annex 1 – Grading grid).

Art. 30.

The European system of ECTS transferable credits is the basis for equating the ERASMUS+ mobility period abroad as follows:

- (1) Upon returning to the country, based on the supporting documents presented by the beneficiary, the grades will be recorded in the matriculation register. If the host university mentions two types of grading (local grade and ECTS grade) on the released academic records, then the most



advantageous system for the student will be taken into account, in order to equalize, keeping the same evaluation unit.

(2) In the case of subjects evaluated with “Admitted / Rejected” grades, the obtained credits and the respective grade will be recorded in the diploma supplement.

(3) In the case of subjects in which the student obtained grades lower than the minimum passing grade, but which are part of special study modules, if the partner university validates the entire study module and grants credits related to the respective discipline, the equivalence will be made with grade 5.

(4) In the Supplement to the student’s diploma, the original titles of the subjects studied in the way they were approved in the Study/Professional Training Agreement, the professional results from the recognized period will be entered, with clear mentions that this period was carried out during mobility and specifying the institution where the mobility was carried out.

(5) The document through which the academic recognition of the studies carried out abroad is achieved is the Equivalence Form of the results obtained in mobility, drawn up at the level of the home faculty, based on the school situation issued by the partner institution and the study/professional training Agreement approved by the three parties participating in the mobility (student, home university, host university). The equivalence sheet will be issued and signed by the members of the Academic Recognition Committee.

Art. 31.

(1) The additional subjects completed and promoted by the student during the internship, apart from those established by the Study/Professional Training Agreement and registered in the School Status, will be recognized and equated to the same as the subjects established by the Study/Professional Training Agreement and will be registered in the Diploma Supplement as optional subjects.

Art. 32.

(1) Equivalence of the ERASMUS+ mobility period does not prejudice the student’s position in the ranking of the home faculty for the academic year following the one in which the student participated in the ERASMUS+ mobility.

(2) The ERASMUS+ student has the right, on the basis of a specific, non-discriminatory reclassification procedure, to take in the following academic year any exams not passed during mobility. Similarly, exams can be taken in other subjects, which are not listed in the Study/Professional Training Agreement related to ERASMUS+ mobility.

(3) The exams mentioned in Para. (2) are taken during the exam sessions approved at the university level. Special exam sessions can be organized if students are unable to participate in the exam sessions approved at the university level, as a result of participating in the ERASMUS+ internship.

(4) The procedure mentioned in Para. (2) is elaborated at the level of each faculty.

Art. 33.

(1) The rights earned as a student at the home university, namely the study grant, scholarships, social scholarships, excellence scholarships, other rights or facilities, cannot be withdrawn during the ERASMUS+ internship or because of participation in the ERASMUS+ Program.

Art. 34.

(1) Appeals to the decisions of the Academic Recognition Committee can be submitted to the faculty secretariat within a maximum of 3 working days from the date of communication of the decision.



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(2) The Chief Secretary convenes within two working days the Appeals Committee, established according to Art. 9.

(3) The appeal shall be resolved within 3 working days from the date of convening the Appeals Committee. The decision of the Appeals Committee is final and is communicated to the applicant.

Art. 35.

The present Regulation was approved in the Senate meeting of the National University of Science and Technology POLITEHNICA Bucharest on 09.02.2024 and enters into force on the date of approval.



ANNEX 1. Grading grid

Scala ECTS	FX,F Fail	E Sufficient	D Satisfactory	C Good	C Good	B Very Good	A Excellent
Austria	5	–	4	–	3	2	1
Albania	1–4	5	6	7	8	9	10
Bosnia and Herzegovina	Nedovoljan 5	Dovoljan 6	–	Dobar 7	Dobar 8	Vrlo dobar 9	Odličan 10
Belgium	7,8,9	10	11	12	13,14	15,16,17	18,19,20
Bulgaria	Слаб 2	Среден 3	–	–	Добры 4	Много Добры 5	Отличен 6
Czech Republic	Neprospěl 4	3	2,5	–	Dobře 2	Velmi dobře 1,5	Výborně 1
R.P. China	0–59,99	60–69,99	70–74,99	75–79,99	80–84,99	85–89,99	90–100
Croatia	Nedovoljan 1	Dovoljan 2	–	–	Dobar 3	Vrlo dobar 4	Izvrstan 5
Denmark	0,3,5	6	7	8	9	10	11,13
Estonia							
Finland	–	1	1½	–	2	2½	3
France	Insuffisant <10	Passable 10–10,49	Passable 10,5–10,99	Assez bien 11,0–11,49	Assez bien 11,5–12,49	Bien 12,5–14,49	Très bien 14,5–20
Germany	>4,01	4,00–3,51	3,5–3,01	3,00–2,51	2,50–2,01	2,00–1,51	1,50–1,00
Greece	2,3,4	5	6	–	7	8,9	10
Hungary	Elégtelen 1,00–1,99	–	Elégséges 2,00–2,50	–	Közepes 2,51–3,50	Ió 3,51–4,50	Jeles,kiváló 4,51–5,00
Ireland	Fail <25%	Pass 25%–39%	3 rd Pass 40%–44%	45%–54%	2 nd / II 55%–69%	2 nd / I 70%–84%	I 85%–100%
Island	Fail	5	–	6	7	8	9,10
Israel	<4 <44%	5 45–54%	6 55–64%	7 65–74%	8 75–84%	9 85–94%	10 95–100%
Italy	≤ 17	18,19	20–22	23–24	25–26	27–28	29,30,30+
Jordan	0–49,99	50–50,99	51–59,99	60–59,99	70–79,99	80–89,99	90–100
Republic of Moldova	1–4	5	6–7	–	8	9	10
Netherlands	1–4	5	6	–	7	8	9,10
Norway	6–4,1	4–3,5	3,5–3	2,9–2,4	2,3–2	1,9–1,2	1,1–1,0
Poland	<3,00	3,00	3,01–3,49	–	3,50–3,99	4,00–4,49	4,50–5,00
Portugal	1–9	10	11,12	13	14,15	16,17	18,19,20
Romania	1–4	5	6	7	8	9	10
Russia	Кол, неудовлетворительно 1,2	–	Удовлетворительно 3	–	Хорошо 4	–	Отлично 5
Serbia	5	6	6	–	7	8	9,10



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Slovakia	5	–	4	–	3	2	1
Slovenia	1 –5,9	6	6,1– 6,9	7 –7,5	7,6– 7,9	8 –9,9	10
Spain	Suspensio <5	Suficiente 5,0–5,99	Bien 6,00–6,99	Notable 7,00–8,99	Excelente 9,00– 9,49	Sobresaliente 9,5 –10	
Sweden	Underkänd	–	–	–	Godkänd 3	Godkänd 4	Välgodkänd 5
Swiss Confederation	<3,5	3,5–3,99	4,0–4,49	4,5 –4,99	5,0 – 5,49	5,5	5,51–6,0
Turkey	Noksan/Peknoksan 1–4	4,5–4,99	Orta 5,00 - 6,49	Orta 6,5–6,99	Lyi 7,00–7,99	Lyi 8,00–8,99	Pek iyi 9– 10
United Kingdom	Fail 0– 39%	III 40%–49%	Iii 50- 54%	II.ii 55–59%	II.i 60–64%	Upper II.i 65–69%	I 70–100%
United States of America	E –F 0– 59	D 60– 65	– 66– 72	C 73– 79	B 80– 86	A- 87–93	A 94–100

Note:

For other countries, which are not included in this annex, the Academic Recognition Committees will proceed with recognition in a similar way, in accordance with the marking systems of the respective countries.



ANNEX 2 - Minutes of recognition activity

Faculty
Field
Specialization

MINUTES

Concluded today,, on the occasion of the meeting of the members of the Equivalence and Recognition Committee, for the recognition and equivalence of the study periods carried out by in the field of, in the university years

According to present grade record, the student..... obtained credits, which can be recognized as follows:

Recognized discipline at previous college/university: (university), (study program)	ECTS	Grade	Equivalent discipline at the POLITEHNICA, Bucharest
TOTAL RECOGNIZED ECTS:			

The proposal of the specialized committee is to enroll the student in the year of study, in the bachelor/master program (and completing the subjects related to this program, less the equivalent ones).

Date

Signatures of members of the specialized committee: